

STUDENT FILE ACCESS REQUEST FORM

Date:		
Student name:		
Student number:		
Address in Australia (if known):		
Suburb:	State:	Postcode:
Contact number:		
Email address:		

Type of records requested:

☐	Academic results	☐	Attendance	☐	Enrolment records	☐	All records
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ID verification provided:

☐	Passport	☐	Driver licence
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Reason for file access:

Please state why you wish to access your student file.

Student signature:	Approved by:
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